



REGISTRATION AND CANCEL/ADD FORM

Complete this form and come in person or mail or fax to the address listed below. Be sure to include second-choice classes in case your first choices have closed. Check class availability on the Web (at onestop.umn.edu/onestop/registration.html).

NOTE: By registering for classes, you enter into a legally binding contract to pay all tuition and fees, including any non-refundable fees. See the Web (at onestop.umn.edu/onestop/Tuition_Billing/Tuition_Rates.html) for additional information. Check the refund schedule (at onestop.umn.edu/onestop/tuition.html under Quick Links) before canceling courses; you are held for tuition and fees if you do not cancel during the 100% refund period.

To fill in this form online, place the text tool in a field and type. Print the completed form to add the required initials.

University ID number	Name (last, first, middle, former)*	SSN	Birth date*
College (program)* (for admitted degree-seeking students)		Level: <input type="checkbox"/> Graduate <input type="checkbox"/> Undergraduate <input type="checkbox"/> Professional	
Current Address*			
City*	State*	Zip*	Country*
Day Phone (include area code)	Other Phone: Cell or Evening (include area code)	E-mail Address	

Asterisked items on this form are required; they will be used for identification, to determine admission, and to establish or reference your University academic record. The remaining items are voluntary and will be used for positive identification, advising and counseling, course placement, and institutional research. Information on data privacy is available at onestop.umn.edu/onestop/Grades_Transcripts/RecordsPolicy.html.

Term: Fall Spring May Session Summer Year _____

Tuition and Fees:

Effective fall 2005, non-degree-seeking students are required to pay tuition, fees, and all other charges on their account *in full* by the first billing due date for the semester. Billing due dates are available online at onestop.umn.edu/onestop/Tuition_Billing/wwhpay.html. If payment is not received by the due date, your registration will be cancelled. An e-mail will be sent to your U of M e-mail account after the term begins, notifying you that your bill is ready to be viewed on UM Pay, the electronic billing and payment system. You will not receive a paper bill. More information is available from One Stop Student Services at 612-624-1111 or helpingu@umn.edu.

All students will be billed electronically by the University for tuition and fees for *all* courses, including those courses taken with the audit grading option. Although you receive no credits for the audit grading option, the credit equivalents count in the credit totals for both tuition and student services fee assessment.

Degree-seeking students only: The University requires that you carry hospitalization insurance when registered for six or more credits (three or more for summer). See www.bhs.umn.edu/insurance/insurance.htm for more information.

Complete the information below or enter the information on the Web before the end of the first week of the term (go to onestop.umn.edu and select Hospitalization Insurance under Quick Links).

- I have my own insurance provider. Insurance company name: _____
Insurance company phone number: _____ Member ID number: _____
- I don't have an insurance provider and would like to enroll in the University-sponsored Health Benefit Plan.

Optional fees

<p>Minnesota Public Interest Research Group (MPIRG) is a non-partisan, non-profit, student-led organization, which trains students to become leaders, equipping them with skills to carry beyond graduation. A full description of this group can be found at onestop.umn.edu/onestop/Tuition_Billing/Tuition_Rates/Other_Fees.html. The MPIRG fee is assessed per semester to most students. Payment is refundable through MPIRG. If you choose NOT to pay, initial here: _____</p>
<p>Collegians for a Constructive Tomorrow (CFACT) is a student organization dedicated to educating students on areas of public interest such as governmental regulation, and solving environmental issues by means of the free enterprise system. A full description of this group can be found at onestop.umn.edu/onestop/Tuition_Billing/Tuition_Rates/Other_Fees.html. The CFACT fee is assessed per semester to most students. Payment is refundable through CFACT. If you choose NOT to pay, initial here: _____</p>

Classes (Register or add classes or change previously registered classes. Enter new class information. Circle what you have changed.)

Add Classes: First Choice

Second Choice (if first choice is unavailable)

class number (call number) (54321, etc.)	grade basis A-F or S/N	units (credits)	subject, catalog number, section (Hist 1001, Sec 2, C02, etc.)	class permission number (if required)	class number (call number) (54321, etc.)	grade basis A-F or S/N	units (credits)	subject, catalog number, section (Hist 1001, Sec 2, C02, etc.)	class permission number (if required)

Cancel Classes: check here to cancel all classes, or list individual choices below. **Important: Students who receive financial aid and withdraw completely should contact a One Stop counselor to understand the consequences of withdrawing from all courses.**



Web Registration:
onestop.umn.edu/onestop/registration.html

E-mail Registration Forms:
(for students unable to use Web registration)
onestop.umn.edu/onestop/registration/Email_forms.html

Registration Questions:
Phone: 612-624-1111
e-mail: helpingu@umn.edu

In-Person Registration:
One Stop Student Services Centers:
200 Fraser Hall (East Bank)
130 Coffey Hall (St. Paul)
130 West Bank Skyway

Mail and Fax Registration:
University of Minnesota
130 Coffey Hall
1420 Eckles Avenue
St. Paul, MN 55108-6054
Fax: 612-626-0008